



## **Translation Plugin for Craft2 CMS Quick Start Guide v1.4**



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## About Acclaro

[Acclaro](#) is a localization solutions and services company that helps the world’s leading brands be successful across cultures. Through fine-tuned processes, top industry talent and leading technologies, we make a long-term investment in our clients’ global reputations. Working in over 100 languages and with offices around the globe, Acclaro specializes in translation services and software solutions that help our clients open new markets with a competitive edge. Our translations adapt to global markets that our customers operate in. Turnaround times and costs are kept to minimums to meet our clients’ most urgent business timing and budgetary needs.

## Overview of the “Translation Plugin for Craft CMS”

To enable the most streamlined Craft CMS website localization projects possible, that eliminate error prone, frustrating copy and paste workflows, Acclaro has developed a Translation Plugin for Craft CMS.



The plugin enables Craft website content managers to create orders for translating their Entries (source content) into desired target languages. The orders can be fulfilled by local translators or 3<sup>rd</sup> party translators using Export and Import functionality built into the plugin. The orders can also be completed by Acclaro's professional translation services division, offering fully automated human translation workflows, whereby clients can simply submit content for translation and receive notification as soon as the translated content is imported back into their Craft environments.

### **Software and User Agreements**

Prior to download, installation and use of the Translation Plugin for Craft, the site owners are required to submit payment for the plugin, and a signed copy of the [Acclaro Software Agreement](#) to Acclaro. Any usage of the plugin indicates your acceptance of the legal terms described in the Software Agreement. Any usage of Acclaro Translation Services indicates acceptance of the terms and conditions as set forth in the [Acclaro User Agreement](#).

### **Pre-Installation Recommendations**

#### **Site Backups**

Before installing the Translation Plugin or making any changes to support the localization process, it's recommended to ensure your Craft site backups are current and to try out all configuration changes on a staging site prior to implementation in a production environment.

#### **Locale & Sections Configurations**

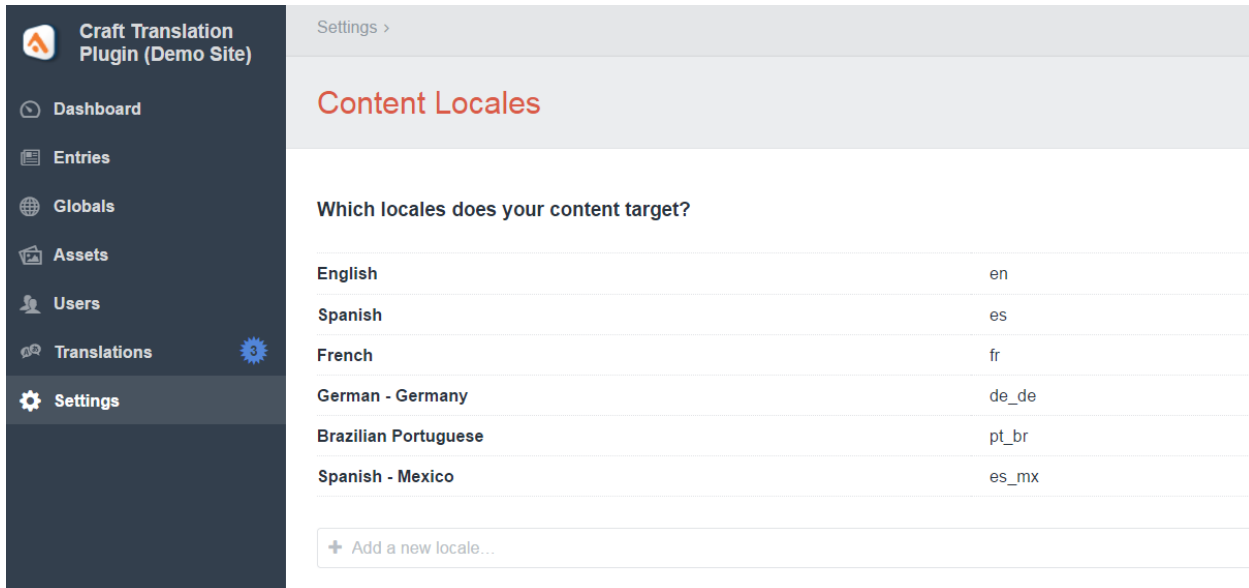
Prior to translation order submission for desired target languages, Craft CMS locales must be properly configured in the Craft backend including sectional content locale enablement.

[Instructions for setting up localized sites](#) are available within the Craft CMS online help documentation. New locales can be created and configured before or after Translation Plugin installation occurs.

If after configuring locales and enabling sections for those locale translations, the new locales aren't appearing in Translation order forms this could be due to a target language not being available in the plugin's source code [*LanguageRepository.php file*]. Contact [support@acclaro.com](mailto:support@acclaro.com) for assistance with advanced instructions for how to resolve this issue through manual updates of the plugin source code or with an updated

version of the plugin that resolves the issue.

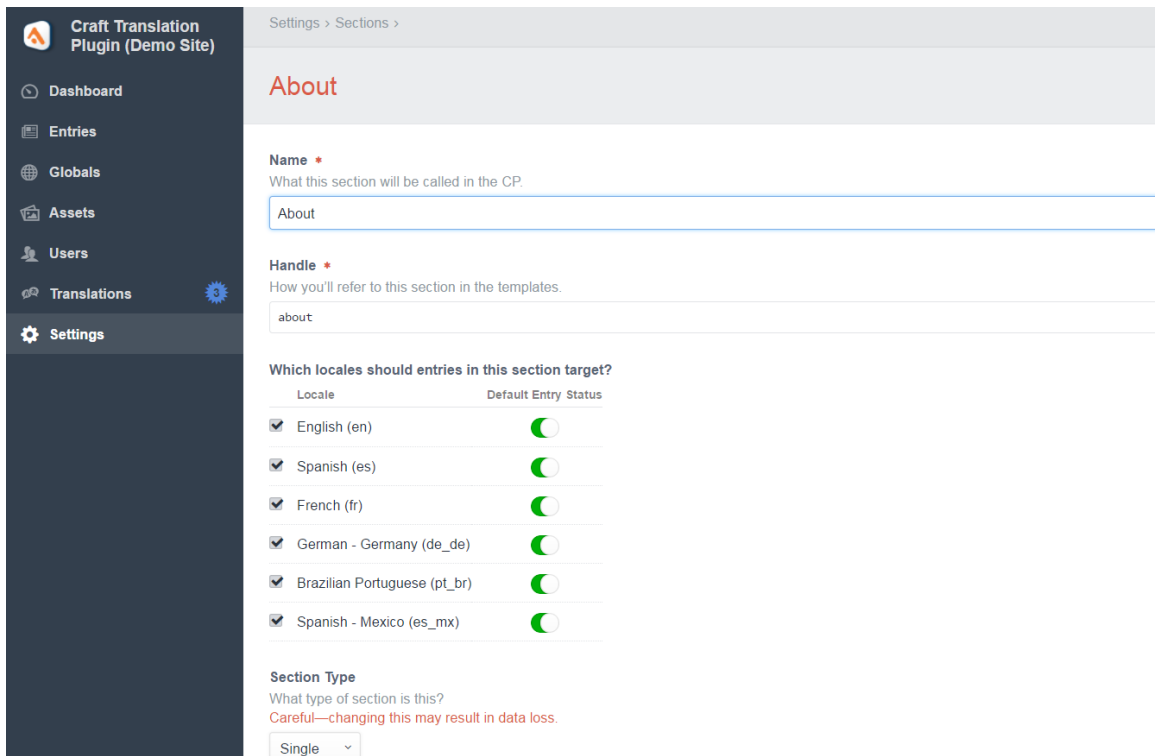
### [Reference Screens for Locales & Section Configurations]



The screenshot shows the 'Content Locales' configuration page. The left sidebar contains navigation links: Dashboard, Entries, Globals, Assets, Users, Translations (with a blue notification badge), and Settings (highlighted). The main content area is titled 'Content Locales' and asks 'Which locales does your content target?'. Below this is a table with the following entries:

Locale Name	Locale Code
English	en
Spanish	es
French	fr
German - Germany	de_de
Brazilian Portuguese	pt_br
Spanish - Mexico	es_mx

At the bottom of the table is a button labeled '+ Add a new locale...'.



The screenshot shows the 'About' configuration page for a section. The left sidebar is identical to the previous screenshot. The main content area is titled 'About' and contains the following configuration options:

- Name \***: What this section will be called in the CP. Input field contains 'About'.
- Handle \***: How you'll refer to this section in the templates. Input field contains 'about'.
- Which locales should entries in this section target?**: A table with checkboxes and radio buttons for each locale.

Locale	Default Entry Status
<input checked="" type="checkbox"/> English (en)	<input type="radio"/>
<input checked="" type="checkbox"/> Spanish (es)	<input type="radio"/>
<input checked="" type="checkbox"/> French (fr)	<input type="radio"/>
<input checked="" type="checkbox"/> German - Germany (de_de)	<input type="radio"/>
<input checked="" type="checkbox"/> Brazilian Portuguese (pt_br)	<input type="radio"/>
<input checked="" type="checkbox"/> Spanish - Mexico (es_mx)	<input type="radio"/>

**Section Type**: What type of section is this?  
*Careful—changing this may result in data loss.*  
Dropdown menu: Single

## Plugin Installation Instructions

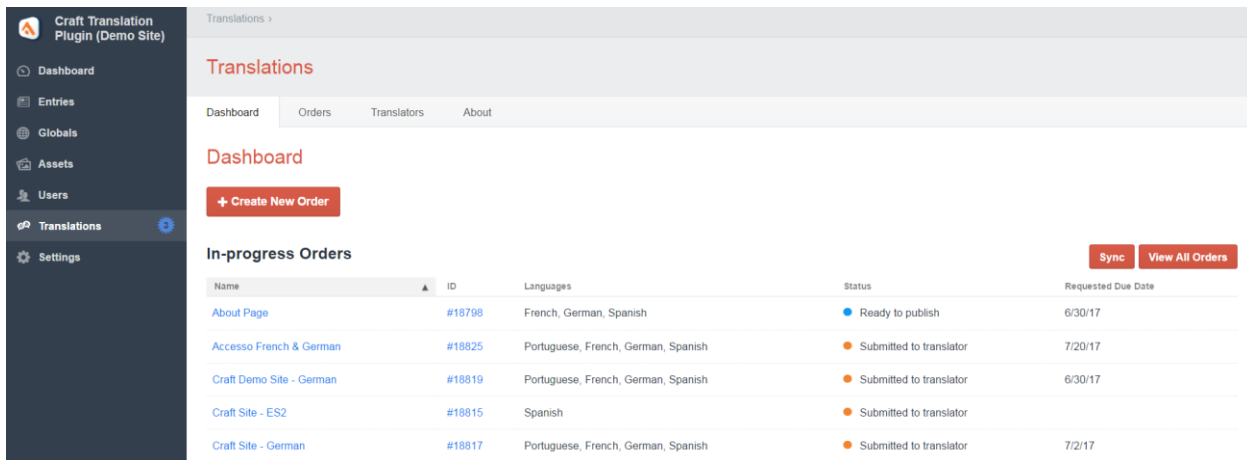
- Download the latest version of the plugin zip file from [Acclaro](https://www.acclaro.com) and unzip.

- Copy the acclarotranslations/ folder to craft/plugins/
- Log into the Craft CMS control panel
- Go to Settings > Plugins
- Install the Translations Plugin
- Verify successful installation with the appearance of Translations in the sidebar and the 'Add to Translation Order' button on the top right of the Entries and Globals pages

### *Troubleshooting Tips:*

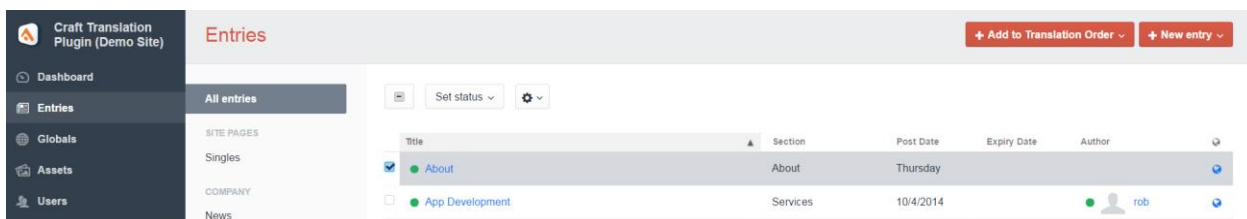
- If the 'Add to Translations Order' button is missing from your list all Entries main page, ensure at least 2 sections are saved in your Settings/Sections. (Ex. Home and News)
- If your site is not publically accessible the Translation plugin's web hooks for automatically retrieving completed translations from Acclaro translation service orders will not work. To import completed translations from Acclaro connected service orders, each Order will need to have its 'Sync' button selected once Acclaro notifies you that translations for your order have been completed.
- If you are receiving PHP errors, try upgrading your version of PHP and ensure that allocated memory [*memory\_limit*] is at least 128MB.

*[Reference Screens for the Translations sidebar menu and the list All Entries page]*



The screenshot shows the 'Translations' sidebar menu in the Craft CMS control panel. The sidebar on the left contains navigation items: Dashboard, Entries, Globals, Assets, Users, Translations (selected), and Settings. The main content area is titled 'Translations' and includes a 'Dashboard' section with a '+ Create New Order' button. Below this is an 'In-progress Orders' table with columns for Name, ID, Languages, Status, and Requested Due Date. The table lists several orders, including 'About Page', 'Acceso French & German', 'Craft Demo Site - German', 'Craft Site - ES2', and 'Craft Site - German'. Buttons for 'Sync' and 'View All Orders' are visible at the top right of the table.

Name	ID	Languages	Status	Requested Due Date
About Page	#18798	French, German, Spanish	Ready to publish	6/30/17
Acceso French & German	#18825	Portuguese, French, German, Spanish	Submitted to translator	7/20/17
Craft Demo Site - German	#18819	Portuguese, French, German, Spanish	Submitted to translator	6/30/17
Craft Site - ES2	#18815	Spanish	Submitted to translator	
Craft Site - German	#18817	Portuguese, French, German, Spanish	Submitted to translator	7/2/17



The screenshot shows the 'Entries' page in the Craft CMS control panel. The sidebar on the left contains navigation items: Dashboard, Entries (selected), Globals, Assets, Users, Translations, and Settings. The main content area is titled 'Entries' and includes a '+ Add to Translation Order' button and a '+ New entry' button. Below this is a table with columns for Title, Section, Post Date, Expiry Date, and Author. The table lists two entries: 'About' (Section: About, Post Date: Thursday) and 'App Development' (Section: Services, Post Date: 10/4/2014).

Title	Section	Post Date	Expiry Date	Author
About	About	Thursday		
App Development	Services	10/4/2014		rob



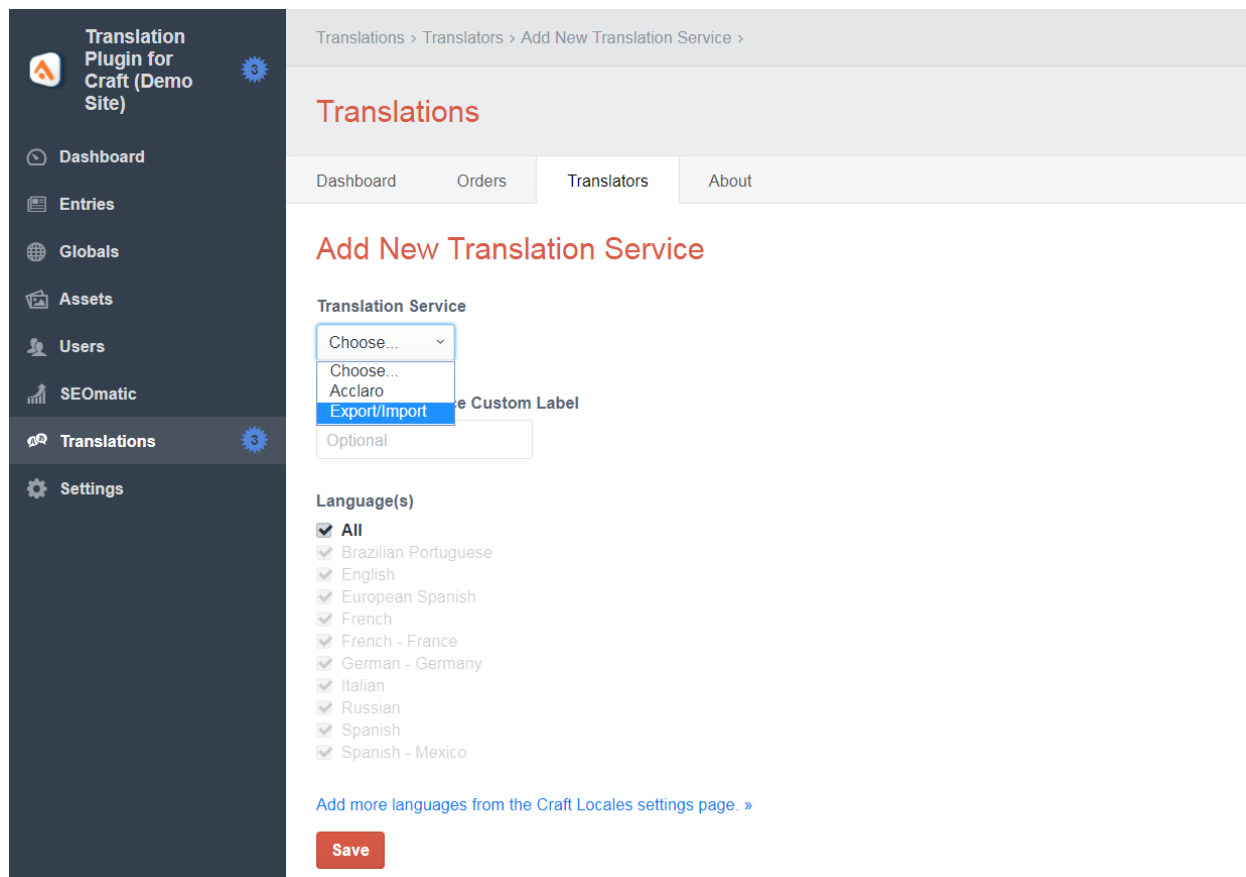
## Configuring Translation Services

On the 'Translators' tab, users can create Translation Services to assign translation orders to.

### Export/Import

If you plan on using the plugin with your own translators, you can do so by creating an 'Export/Import' Translator as a service option. To do so, in the Translation Plugin Translators page, add a new Translator, select 'Export/Import' and save the form.

*[Reference Screen for saving an Export/Import service]*



The screenshot shows the 'Add New Translation Service' form in the Translation Plugin interface. The breadcrumb trail is 'Translations > Translators > Add New Translation Service >'. The page title is 'Translations'. The navigation tabs are 'Dashboard', 'Orders', 'Translators', and 'About'. The form title is 'Add New Translation Service'. The 'Translation Service' dropdown menu is open, showing options: 'Choose...', 'Acclaro', 'Export/Import', and 'Optional'. The 'Export/Import' option is selected. There is a checkbox for 'Use Custom Label'. The 'Language(s)' section has a list of languages with checkboxes: 'All', 'Brazilian Portuguese', 'English', 'European Spanish', 'French', 'French - France', 'German - Germany', 'Italian', 'Russian', 'Spanish', and 'Spanish - Mexico'. All are checked. There is a link: 'Add more languages from the Craft Locales settings page. »'. A 'Save' button is at the bottom.

### Acclaro Translation Service

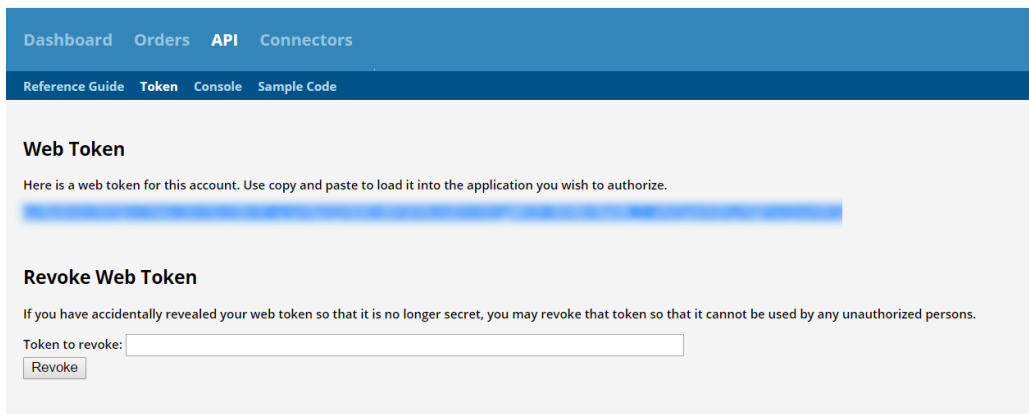
If you would like Acclaro's translators to handle content translations for your orders:

- Contact Acclaro [support](#) or your dedicated project manager to obtain [My Acclaro](#) portal access. After receiving credentials, visit the [API](#) page in the portal to obtain your secure token.
- In the Translation Plugin Translators page, add a new Translator, select Acclaro and enter your API token with the Sandbox checkbox turned on, if a My Acclaro Sandbox token was pasted

- Select 'Authenticate' to test the validity of the token
- Select 'Save' to finalize the addition of the translation service
- **Public Internet Connectivity Reminder:** For any translations that Acclaro provides to be automatically imported to Craft, the site must be accessible for the public internet and allow for web hooks (API callbacks) to resolve. If your Craft environment cannot connect to the public internet or allow for web hooks to be enabled, the submitted translations can be manually imported via the Order 'Sync' buttons.

*[Reference Screens for saving the Acclaro Translator service]*

## my acclaro



Dashboard Orders API Connectors

Reference Guide Token Console Sample Code

### Web Token

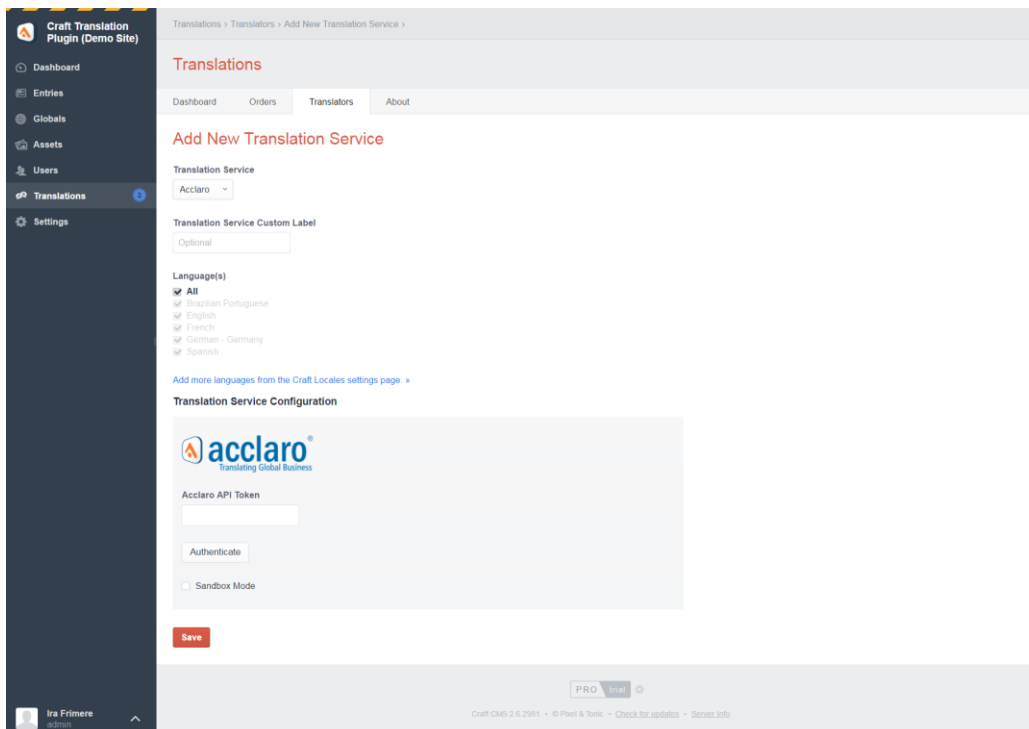
Here is a web token for this account. Use copy and paste to load it into the application you wish to authorize.

[Redacted token]

### Revoke Web Token

If you have accidentally revealed your web token so that it is no longer secret, you may revoke that token so that it cannot be used by any unauthorized persons.

Token to revoke:



Craft Translation Plugin (Demo Site)

Translations > Translators > Add New Translation Service

### Translations

Dashboard Orders Translators About

#### Add New Translation Service


Translation Service  
Acclaro

Translation Service Custom Label  
Optional

Language(s)  
 All  
 Brazilian Portuguese  
 English  
 French  
 German - Germany  
 Spanish

[Add more languages from the Craft Locales settings page.](#)

#### Translation Service Configuration

 acclaro<sup>®</sup>  
Translating Global Business

Acclaro API Token

Sandbox Mode

PRO trial

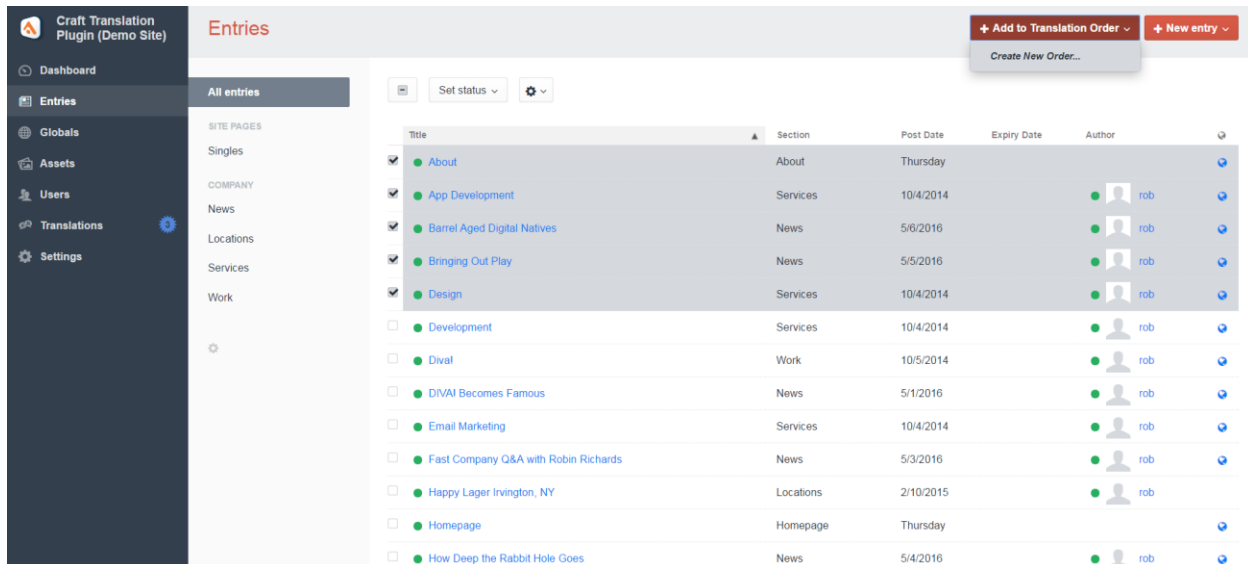
Craft CMS 2.6.2981 • © Pixel & Tonic • [Check for updates](#) • [Secret Info](#)



## Select Entries for Translation and Submit Orders

- Go to Entries or Global pages and choose source content to have translated
- Select the 'Add to Translation Order' in the top right of the page and choose an existing saved order or 'create new order' to add the entries to
- Review selected content as step 1 of Create Order, then select languages, add details, confirm and save or submit the order
- After submitting the order, **do not** close the browser window until the order submission successfully completes.

*[Reference Screens for placing Translation Orders]*



The screenshot shows the 'Entries' page in the Craft CMS Translation Plugin. The interface includes a sidebar with navigation options: Dashboard, Entries, Globals, Assets, Users, Translations, and Settings. The main content area displays a list of entries under the heading 'All entries'. The entries are organized into categories: SITE PAGES (Singles), COMPANY (News), Locations, Services, and Work. Each entry row includes a checkbox, a green dot, the title, section, post date, expiry date, and author (rob). The entries are: About, App Development, Barrel Aged Digital Natives, Bringing Out Play, Design, Development, Dival, DVAI Becomes Famous, Email Marketing, Fast Company Q&A with Robin Richards, Happy Lager Irvington, NY, Homepage, and How Deep the Rabbit Hole Goes. At the top right, there are buttons for '+ Add to Translation Order' and '+ New entry', and a 'Create New Order...' button.

Title	Section	Post Date	Expiry Date	Author
<input checked="" type="checkbox"/> About	About	Thursday		rob
<input checked="" type="checkbox"/> App Development	Services	10/4/2014		rob
<input checked="" type="checkbox"/> Barrel Aged Digital Natives	News	5/6/2016		rob
<input checked="" type="checkbox"/> Bringing Out Play	News	5/5/2016		rob
<input checked="" type="checkbox"/> Design	Services	10/4/2014		rob
<input type="checkbox"/> Development	Services	10/4/2014		rob
<input type="checkbox"/> Dival	Work	10/5/2014		rob
<input type="checkbox"/> DVAI Becomes Famous	News	5/1/2016		rob
<input type="checkbox"/> Email Marketing	Services	10/4/2014		rob
<input type="checkbox"/> Fast Company Q&A with Robin Richards	News	5/3/2016		rob
<input type="checkbox"/> Happy Lager Irvington, NY	Locations	2/10/2015		rob
<input type="checkbox"/> Homepage	Homepage	Thursday		rob
<input type="checkbox"/> How Deep the Rabbit Hole Goes	News	5/4/2016		rob

Craft Translation Plugin (Demo Site)

Translations > Orders > Create New Order >

## Translations

Dashboard | Orders | Translators | About

### Create New Order

1 - Choose Entries | 2 - Select Languages | 3 - Add Details | 4 - Submit

#### Choose Entries

Entries that are added to this order will appear below. You can add entries from either of the following:

- Entry edit screen
- Entry listing screens

**5 entries selected, 540 words**

Title	Section	Date Updated	Source Language
● About	About	6/2/2017	English
● App Development	Services	6/2/2017	English
● Barrel Aged Digital Natives	News	6/2/2017	English
● Bringing Out Play	News	6/2/2017	English
● Design	Services	6/2/2017	English

Craft Translation Plugin (Demo Site)

Translations > Orders > Create New Order >

## Translations

Dashboard | Orders | Translators | About

### Create New Order

1 - Choose Entries | 2 - Select Languages | 3 - Add Details | 4 - Submit

#### Select Languages

Select your source and target languages. Only one source language may be selected per order.  
Add more languages from the Craft Locales settings page. >

**Source Language**  
English

**Target Language(s)**

- All
- Brazilian Portuguese
- French
- German - Germany
- Spanish

**Next**

Craft Translation Plugin (Demo Site) | Translations > Orders > Create New Order >

### Translations

Dashboard | Orders | Translators | About

#### Create New Order

1 - Choose Entries | 2 - Select Languages | 3 - Add Details | 4 - Submit

##### Add Details

Define additional details about this order.

**Order Name**

**Requested Due Date**

**Additional comments and instructions**

**Next**

Craft Translation Plugin (Demo Site) | Translations > Orders > Create New Order >

### Translations

Dashboard | Orders | Translators | About

#### Create New Order

1 - Choose Entries | 2 - Select Languages | 3 - Add Details | 4 - Submit

##### Review & Submit

Review the summary of this order and submit for Translation.

**Name**

**Languages** English -> French, German - Germany

**Requested due date**

<b>Entries</b>	5
<b>Words</b>	540

**Translation Service**  
Acclaro Sandbox (VMG) ▾

**Requested Due Date** [Edit >](#)  
None

**Additional comments and instructions** [Edit >](#)  
None

**Submit** **Save**

Craft Translation Plugin (Demo Site)

Dashboard Orders Translators About

### Create New Order

1 - Choose Entries    2 - Select Languages    3 - Add Details    4 - Submit


**Review & Submit**  
Review the summary of this order and submit for Translation.

<b>Name</b>	June Translation Order
<b>Languages</b>	English -> French, German - Germany
<b>Requested due date</b>	6/16/2017
<b>Entries</b>	5
<b>Words</b>	540

**Translation Service**  
Acclaro Sandbox (Ira) ▾

**Requested Due Date** [Edit >](#)  
6/16/2017

**Additional comments and instructions** [Edit >](#)  
None

[Submit](#) [Save](#)  Please wait and do not close this window until the page finishes loading.

*(If Export/Import was used as the Translation Service option)*

Craft Translation Plugin (Demo Site)

Translations > Orders > 001- Export / Import Test >

Version 1.0.3

Dashboard Orders Translators About

### Translations

**Order # - 001- Export / Import Test** [Export](#) [Import](#)

<b>Name</b>	001- Export / Import
<b>Translator</b>	Export / Import
<b>Languages</b>	English -> Portuguese English -> French English -> German English -> Hebrew English -> Italian English -> Lithuanian English -> Spanish English -> Spanish
<b>Status</b>	<input type="radio"/> Pending submission <input type="radio"/> Submitted to translator <input checked="" type="radio"/> Ready to publish <input type="radio"/> Published
<b>Requested Due Date</b>	10/28/2017

**Order Entries Translation Status**

Expecting	8
Complete	0

[View Entries in this Order](#)

**Order Activity Log**

- 10/27/2017 – Order created
- 10/27/2017 – Order submitted to Export / Import
- 10/27/2017 – Order status changed to complete

**Order Entries**

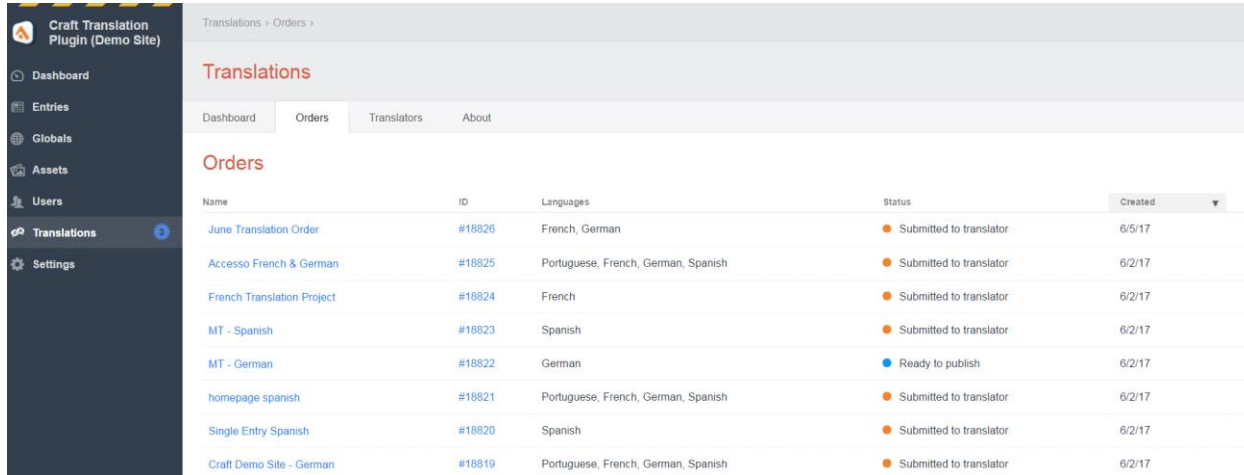
Title	Section	Source Language	Target Language(s)	Status
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## Track Order Progress

- The Dashboard displays all 'In-Progress' orders
- All orders regardless of order status can be viewed on the dedicated Orders page
- Select an order name to view its details
- For orders submitted to Acclaro:
  - The order sync button may be used to confirm automatic status updates.

- Select the 'ID' number to be brought to the order details in the 'My Acclaro' customer portal
- For orders submitted to Export/Import:
  - Use the Export button to access a zip file of all Entries XML files.
  - Use the Import button to upload a completed zip file of translations or individual XML files.
- Select 'View Entries' for a view at the status of the source content and its translations
- Select the target language to access the Craft CMS content edit page
- Select the website link to view the pages in-context display

*[Reference Screens for tracking Order progress]*



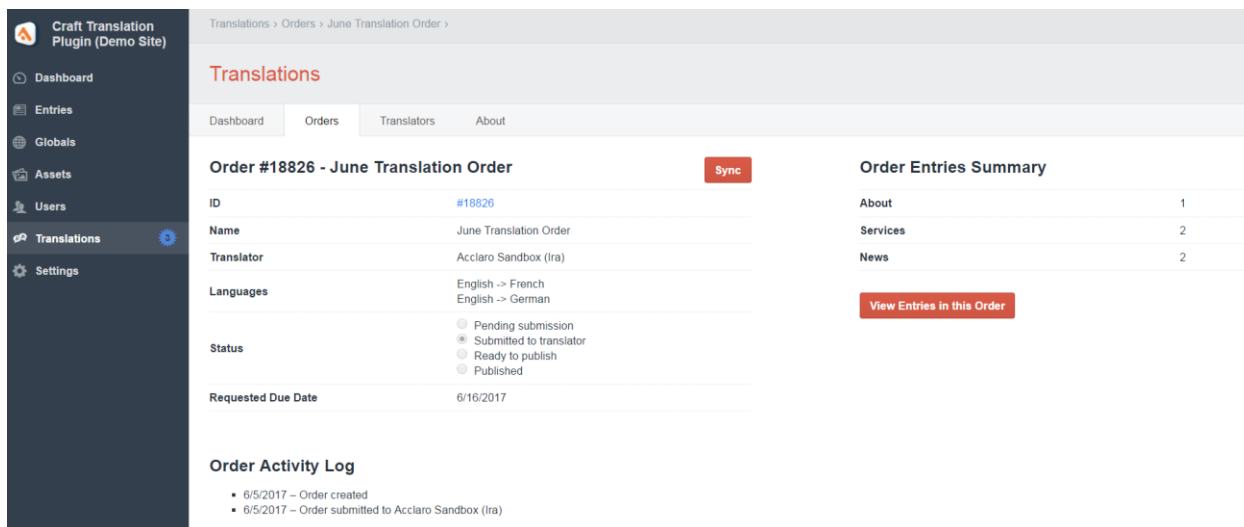
Translations > Orders >

### Translations

Dashboard | Orders | Translators | About

#### Orders

Name	ID	Languages	Status	Created
June Translation Order	#18826	French, German	Submitted to translator	6/5/17
Accesso French & German	#18825	Portuguese, French, German, Spanish	Submitted to translator	6/2/17
French Translation Project	#18824	French	Submitted to translator	6/2/17
MT - Spanish	#18823	Spanish	Submitted to translator	6/2/17
MT - German	#18822	German	Ready to publish	6/2/17
homepage spanish	#18821	Portuguese, French, German, Spanish	Submitted to translator	6/2/17
Single Entry Spanish	#18820	Spanish	Submitted to translator	6/2/17
Craft Demo Site - German	#18819	Portuguese, French, German, Spanish	Submitted to translator	6/2/17



Translations > Orders > June Translation Order >

### Translations

Dashboard | Orders | Translators | About

#### Order #18826 - June Translation Order

[Sync](#)

ID	#18826
Name	June Translation Order
Translator	Acclaro Sandbox (Ira)
Languages	English -> French English -> German
Status	<input type="radio"/> Pending submission <input checked="" type="radio"/> Submitted to translator <input type="radio"/> Ready to publish <input type="radio"/> Published
Requested Due Date	6/16/2017

#### Order Entries Summary

About	1
Services	2
News	2

[View Entries in this Order](#)

#### Order Activity Log

- 6/5/2017 - Order created
- 6/5/2017 - Order submitted to Acclaro Sandbox (Ira)



Craft Translation Plugin (Demo Site)

Translations > Orders > June Translation Order > Order Entries >

### Translations

Dashboard Orders Translators About

#### June Translation Order

Title	Section	Source Language	Target Language(s)	Status
About	About	English	French German	Submitted to translator Submitted to translator
App Development	Services	English	French German	Submitted to translator Submitted to translator
Barrel Aged Digital Natives	News	English	French German	Submitted to translator Submitted to translator
Bringing Out Play	News	English	French German	Submitted to translator Submitted to translator
Design	Services	English	French German	Submitted to translator Submitted to translator

## Review & Request Translation Updates

After translations are delivered, the content can be reviewed by client reviewers and translation service provider linguistic QA teams. If any translation content changes are required prior to publishing of the translated pages, these changes can be made without requiring new orders to be placed by notifying Acclaro or by manually Importing updated XML files.

## Publish Translations

When translations are ready to be published, the individual entries can be published like all other Craft CMS content, or in the View Entries page, a group selection option can be used.

*[Reference Screens for Publishing completed Translations]*

Craft Translation Plugin (Demo Site)

Translations > Orders > MT - Spanish > Order Entries >

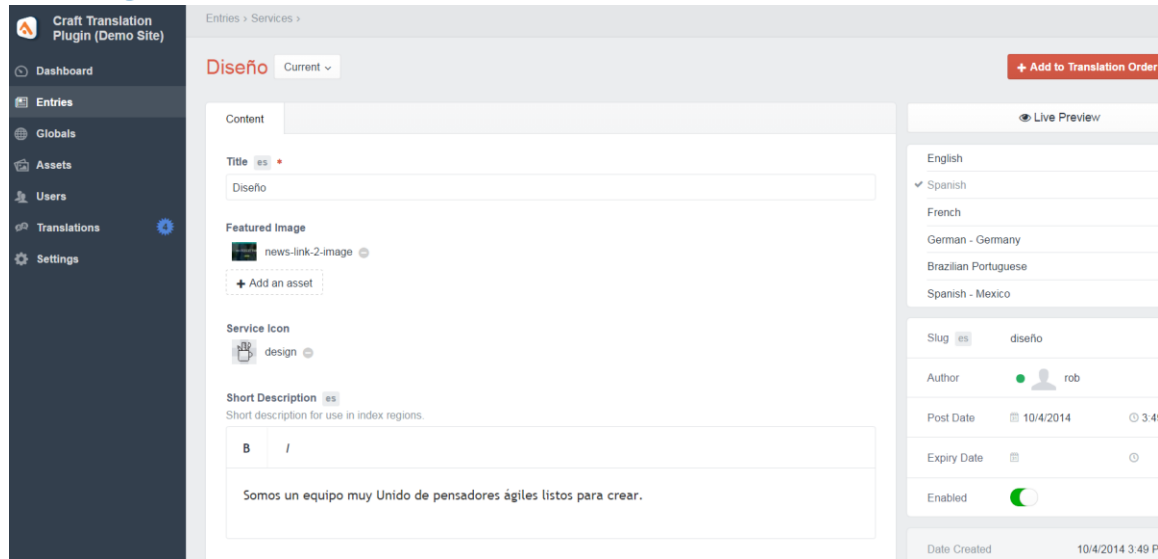
### Translations

Dashboard Orders Translators About

#### Spanish

**Publish selected**

Title	Section	Source Language	Target Language(s)	Status
<input checked="" type="checkbox"/> About	About	English	Spanish	Ready to publish
<input checked="" type="checkbox"/> App Development	Services	English	Spanish	Ready to publish
<input checked="" type="checkbox"/> Barrel Aged Digital Natives	News	English	Spanish	Ready to publish
<input checked="" type="checkbox"/> Bringing Out Play	News	English	Spanish	Ready to publish
<input checked="" type="checkbox"/> Design	Services	English	Spanish	Ready to publish
<input checked="" type="checkbox"/> Development	Services	English	Spanish	Ready to publish
<input checked="" type="checkbox"/> Dival	Work	English	Spanish	Ready to publish
<input checked="" type="checkbox"/> DIVAI Becomes Famous	News	English	Spanish	Ready to publish



## Supported Field Types

The following field types are supported by the Craft Translation Plugin. If additional field type support is required to translate your site content, please let us know.

- Categories
- Checkboxes
- Dropdown
- Matrix
- Multi Select
- Number
- Plain Text
- Radio Buttons
- Rich Text
- Table
- Tags

### 3<sup>rd</sup> party Plugins:

- [Neo](#)
- [SEOMATIC](#)
- [Link It](#)
- [Supertable](#)

## Craft Admin Settings Reminders

### “Site URL Configuration Files”

If when visiting published translated pages, you are getting 404s, this is a reminder to add the site URL configuration file for the impacted locales.

### **“This Field is Translatable” Enabled**

For field types that store text content for translation, ensure that the ‘This field is translatable’ field is enabled for them. If delivered translated pages are missing content that is preventing publishing, this issue could be the cause.

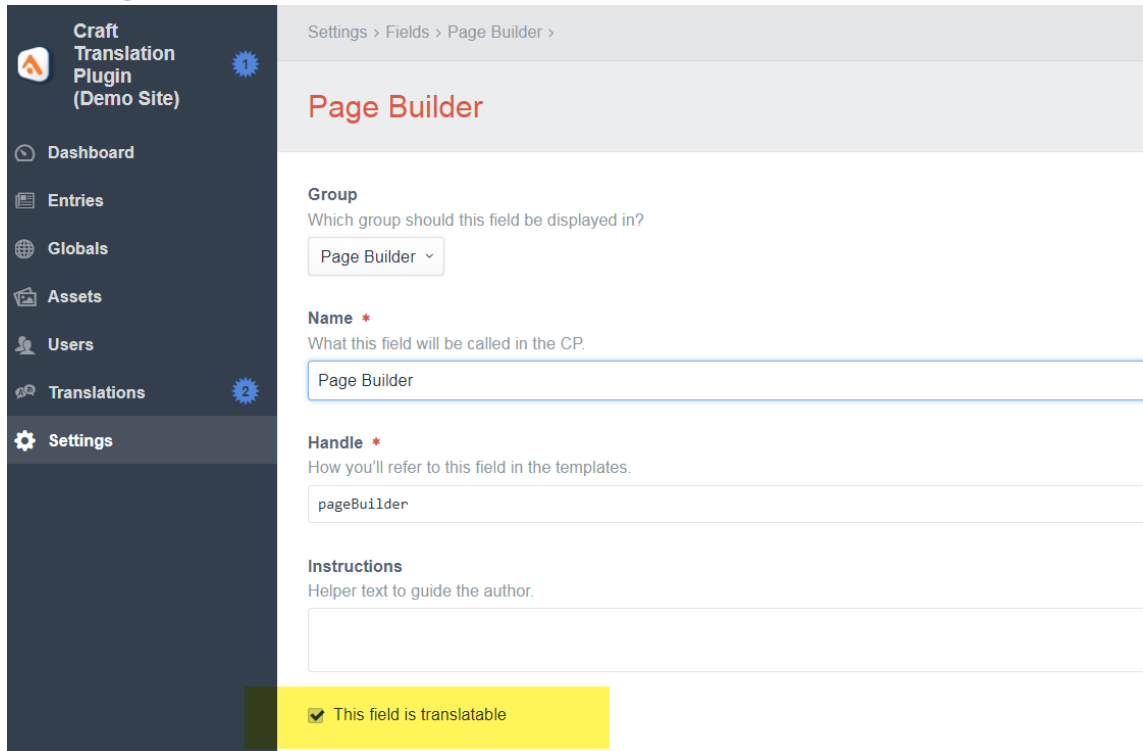
Reference [Craft Translatable Fields documentation](#), which says:

“If that setting is checked, the field’s values will be stored on a per-locale basis. Otherwise, the values will always be copied across all locales.”

Additional notes for this setting:

- This Craft field setting does not determine what fields the Translation Plugin exports in its XML output files. All fields on an entry are exported to preserve the structure of the entry, so that when translations are imported, required fields are never lost.
- If new fields are added to Entry source pages that were previously translated, the Entries should be sent for translation updates so that the new fields can be added to the delivered translations. Clients may wish to hold off on publishing the new source pages with new text fields, until the translated pages are ready, else risk the translated pages showing the new fields without translated text.

*[Reference Screen for “This field is translatable’ checkbox setting]*



The screenshot shows the 'Page Builder' settings page in the Craft CMS Translation Plugin. The left sidebar contains navigation links: Dashboard, Entries, Globals, Assets, Users, Translations, and Settings (highlighted). The main content area shows the breadcrumb 'Settings > Fields > Page Builder >' and the title 'Page Builder'. The settings include: 'Group' (Page Builder), 'Name' (Page Builder), 'Handle' (pageBuilder), and 'Instructions' (empty). A yellow banner at the bottom indicates 'This field is translatable'.

## Support

If you have any questions about this plugin or the policies surrounding its use, please [contact us](#). We would also appreciate any feedback and ideas for future improvements for the plugin.

For troubleshooting support, any information you can provide about the version of Craft in use, the backend web server architecture and software versions (ex. Linux, Apache, PHP) will be helpful for debugging.

If you are a Craft developer and would like to submit any GitHub PRs for fixes and enhancements that you'd like carried over into future versions of the plugin, we are also open to receiving these, evaluating them and merging. Let us know if you're interested and we can add you as contributors to the GitHub project for the Translation Plugin.

Thank you.